

Department of Comparative Literature
GSI Absence Policy

Graduate students unable to meet their classes owing to illness or an approved absence by the GSI Supervisor need to reschedule the missed classes during RRR week and inform all of their students no later than the day before the original class was scheduled to meet.

In the event of last minute illness, the GSI should contact the GSAO (Rita) and the GSI Supervisor, who will attempt to arrange for a substitute.

Co-teachers may work together to address absences before rescheduling classes. However, if absence leads to an issue with the division of labor within a team, the GSI supervisor and/or GSAO must be notified as soon as possible.